

## DISCLOSURES ON WEBSITE BY PRIVATE LIMITED COMPANIES



**DISCLOSURE**

**Section 12 read with Rule 26 of the Companies (Incorporation) Rules, 2014** says every company which has a website for conducting online business or otherwise, shall disclose/ publish its name, address of its registered office, the Corporate Identity Number, Telephone number, Fax number if any, email and the name of the person who may be contacted in case of any queries or grievances on the landing home page of the said website.

### OTHER WEBSITE DISCLOSURES TO BE MADE BY PRIVATE LIMITED COMPANY ARE:

Sr. No.	Section	Particulars	Disclosure
1	Section 101 read with Rule 18 of the Companies (Management and Administration) Rules, 2014	<b>Notice of the General Meetings</b>	The notice of the general meeting of the company shall be simultaneously placed on the website of the company, if any and on the website as may be notified by the Central Government
2.	Section 168 read with Rule 15 of the Companies (Appointment and Qualification of Directors) Rules, 2014	<b>Notice of resignation of director</b>	The company shall within 30 days from the date of receipt of notice of resignation from a director, intimate the Registrar in Form DIR-12 and post the information on its website, if any.
3.	Section 92 of Companies Act, 2013	<b>Annual Return</b>	Every company shall place a copy of the annual return on the website of the company, if any, and the web-link of such annual return shall be disclosed in the Board's report.
4.	Section 135 of Companies Act, 2013	<b>Corporate Social Responsibility</b>	The Board of every Company shall after taking into account the recommendations made by the Corporate Social Responsibility Committee, approve the Corporate Social Responsibility Policy for the Company and disclose contents of such Policy in its report and also place it on the Company's website, if any.

5.	Section 124(2) of Companies Act, 2013	<b>Details of Unpaid Dividend</b>	The company shall, within a period of ninety days of making any transfer of an amount to the Unpaid Dividend Account, prepare a statement containing the names, their last known addresses and the unpaid dividend to be paid to each person and place it on the website of the company,
6.	Section 149 of Companies Act, 2013 read with Schedule V	<b>Appointment of Independent Directors</b>	Every company appointing independent directors shall publish the terms and conditions of the appointment of the Independent Director on the website of the company.
7.	Section 160 read with Rule 13 of the Companies (Appointment and Qualification of Directors) Rules, 2014	<b>Notice of candidature of a person for directorship</b>	The company shall, at least 7 days before the general meeting, inform its members about candidature of a person for directorship and by placing notice of candidature or intention on the website.

**Conclusion :**

Publication of all relevant information on website of a Company is a good corporate governance practice and beneficial for the Company and also its stakeholders.